

**Debt Management
 CONFLICT OF INTEREST CODE
 Fiscal Years 2007-2008**

**APPENDIX A
 DESIGNATED POSITIONS, DUTIES, AND CATEGORIES**

<u>Position</u>	<u>Duties</u>	<u>Category</u>
DEBT MANAGEMENT		
Debt Management Director	Directs a range of activities, including: the structuring and issuance of bond financings for General Fund, Enterprises, and Special Districts credits; the provision of consultations for economic development/redevelopment fund analyses; the development and implementation of financing related policies; and the oversight of certain post debt issuance administrative functions.	1
Program Manager	Manages a range of activities, including: the structuring and issuance of bond financings for General Fund, Enterprises, and/or Special Districts credits; the development and implementation of financing plans and financing policies; and the management of certain post debt issuance administrative activities.	1
Supervising Economist/Supervising Management Analyst	Plans, assigns, and supervises the work of a team of professional staff; supervises and participates in the preparation of financing plans; supervises and participates in the bond issuance and post debt issuance administrative processes; supervises and participates in the processes to select consultants and monitor consultant services and costs for specific financing projects/functions; and supervises the preparation of financial analyses.	2

Economist/Senior
Management Analyst

Assists in developing and implementing financing plans; assists with the bond issuance and post debt issuance administrative processes; develops appropriate quantitative models for analyses and forecasts; develops requests for proposals to select consultants and reviews consultants' work for accuracy, feasibility and reasonableness and tracks and monitors consultants' costs for specific financing projects/functions; and conducts a variety of financial analyses.

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Associate
Economist/Associate
Management Analyst

Conducts journey-level analyses in connection with financing plans; provides staff support on bond issuance and post debt issuance administrative processes; assists with development of requests for proposals to select consultants and reviews consultants' work for accuracy, feasibility and reasonableness as well as tracks and monitors consultants' costs for specific financing projects/functions; and conducts a variety of journey-level financial analyses.

2

CONSULTANTS

Refer to the Disclosure Category section (Appendix B) for Consultants

Debt Management Department
CONFLICT OF INTEREST CODE

APPENDIX B
DISCLOSURE CATEGORIES

Category 1	<p>Investments and business positions in any business entity located in or doing business with the City.</p> <p>Income and gifts from sources located in or doing business with the City.</p> <p>Interests in real property located in the City, including property located within a two-mile radius of any property owned or used by the City.</p>
Category 2	<p>Investments and business positions in a firm or business entity that supplies goods or services to the City, receives goods or services from the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or that is granted authority by the City to use City facilities.</p> <p>Income and gifts from any person or business entity that supplies goods or services to the City, receives goods or services from the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or that is granted authority by the City to use City facilities.</p> <p>Interests in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.</p>
Category 3	<p>Consultants:</p> <p>Consultants shall be included in the list of designated employees and <u>shall disclose pursuant to the broadest disclosure category</u> in the code subject to the following limitation:</p> <p>The Director shall determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited, and thus is not required to comply with the broadest disclosure requirements in this Appendix. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.</p>